

WEST NOBLE SCHOOL CORPORATION

PHYSICIAN/PARENT AUTHORIZATION FOR ADMINISTRATION OF MEDICATION BY SCHOOL PERSONNEL

Indiana State Law requires that schools observe certain regulations when administering medication to students. Whenever possible, give your child’s medication at home. School nurses are not always available to dispense medications on a daily basis; therefore, a designated school employee will administer medication. That designated person, who in good faith administers medication, is not liable for civic damages as a result of the administration except for an act amounting to gross negligence or willful and wanton misconduct.

Please follow these guidelines when requesting that medication be given at school:

1. No medication should be sent to school unless it is really necessary. Medication that is prescribed three times a day can usually be given before school, after school and at bedtime.
2. PRESCRIPTION medications must be in the original, doctor or pharmacy labeled container. (Your pharmacy will give you an empty, labeled bottle for school use, if requested). The parent/guardian must complete, sign and return the medication authorization (this page).
3. OVER-THE-COUNTER medications must be in the original, labeled package and the parent/guardian must complete, sign and return the medication/procedure authorization (this page) for any over-the-counter medication that is to be kept at school for the year. OTC medications, sent on a daily basis, must have written authorization by the parent/guardian. Parent/guardian must pick up the medication each day after school or send only the dosage needed to be taken that day. (See guideline #4 & #5). Baggies will not be accepted. Empty original packaging will be returned with student. Herbal medications will require a physician’s written order, including the age appropriate dosage information.
4. Medication that is possessed by a school for administration during school hours or at school functions for a student in grades kindergarten through grade 8 may be released only to the student’s parent/guardian or an individual who is at least 18 years of age and the parent/guardian has designated in writing that this individual may receive the medication.
5. Students in grades 9-12 may transport medication home from school if the student’s parent/guardian provides written permission for the student to receive the medication.
6. Students who have physician and parent written authorization may carry on their person and self-administer medication for an acute or chronic disease or medical condition in the presence of an adult school employee or coach. The school nurse must be notified when self-administration of medication is completed.
7. The parent/guardian shall accept the legal responsibility of the safe arrival of their child’s medication to the school.



As the parent/legal guardian of _____, I give my permission for the nurse or designated personnel to administer the following medication to my child. I accept the legal responsibility for the transportation of my child’s medication to and from school. My child has been directed by his/her physician regarding the appropriate use of any medication that is to be self-administered.

Medication

Directions

Parent/Guardian Signature Date

Physician’s Signature (if medication is to be self-administered) Date